



Board Of Intermediate And Secondary Education

Larkana, Sindh.



ANNUAL PROCUREMENT PLAN (NON-DEVELOPMENT WORKS)

FOR THE FINANCIAL YEAR 2020-2021

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION LARKANO, SINDH

MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE-III HEADED BY THE SECRETARY, BOARD OF INTERMEDIATE & SECONDARY EDUCATION LARKANO, HELD ON 31-03-2021 AT 12:00 NOON, TO DISCUSS AND PREPARE / DEVISE THE ANNUAL PROCUREMENT PLAN (NON-DEVELOPMENT) FOR THE FINANCIAL YEAR 2020-2021, PURSUANT TO SUB-RULE (1) OF SINDH PUBLIC PROCUREMENT RULE NO.11 (AMENDED 2019)

FOLLOWING ATTENDED THE MEETING

1. Mr. Ahmed Khan Chhutto	Secretary	In Chair
2. Mrs. Zarina Brohi	System Analyst	Member
3. Mr. Zaheeruddin Bhutto	Deputy Controller of Exam: (Secret)	Member
4. Mr. Nadeem Ahmed Shaikh	Assistant Secretary (Registration) BISE, Sukkur	Member
5. Mr. Muhammad Shoab Soomro	Assistant Secretary (Store)	Member/Secretary

Meeting started with the recitation of Holy Quran. At the outset of the meeting, the Convenor of Procurement Committee-III welcomed all the participants. The Secretary of Procurement Committee-III informed the house that in pursuance of provisions of sub-rule (1) of Sindh Public Procurement Rule No.11 (Amended 2019), an Annual Procurement Plan (Non Development) for the financial year 2020-2021 was required to be prepared and devised/ finalized by the Procurement Committee-III, before going ahead for tendering process. The plan has been devised viewing the available resources, in consultation with all the Sectional Heads and after verification of available stock position.

The Committee members examined the indented quantity incorporated in each category and after detailed deliberation, Annual Procurement Plan (Non Development) is finalized with following details, unanimously. The Committee-III also stressed that compromise upon quality of item may be avoided.

ANNUAL PROCUREMENT PLAN (NON DEVELOPMENT) FOR THE FINANCIAL YEAR 2020-2021

Sr. #	Fund Head & Sub Head	Name of work	Allocated Funds	Items to be executed		Method of Procurement	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipated / Actual Date of Completion	Remarks	
				Item #	Name of Item						
1.	Major Head Examination Minor Head Printing of Answer Books/ Supplements/ Certificate /forms and stationery including Master Rolls/ Ink for Printing Purpose etc.	Examination Stationary	25,000,000	1.	Supplements for Practical containing 04 pages of 55 grams.	400000 Nos.	Open Competitive Bidding	17-04-2021	27-05-2021	30-06-2021	
2.	Signature Sheet proforma	1200 Pads									
3.	Optical Mark Recognition (OMR) 90 Grams, Imported Paper, as per sample (subject to Machine approved)	1500000 Sheets									
4.	Optical Mark Recognition (OMR) Award List 90 grams Imported Paper (as per sample) (subject to Machine approved)	150000 Sheets									
5.	Budget Register (400 pages) size 8½"x13½" (as per sample)	10 Registers									
6.	Outward Register 400 Pages with printing of Board logo (as per sample)	36 Registers									
7.	Pakka Files (as per sample)	2000 Nos									
8.	Kacha File Cover with Board Logo (as per sample)	5000 Nos.									
9.	Envelop White color 80 grams, Size 11"x15", Imported paper.	30000 Nos.									
10.	Envelop White color 80 grams Size 11"x5", Imported paper	30000 Nos.									
11.	Envelop four colour printing, size 11"x5", 128 grams.	36000 Nos.									

MUHAMMAD SHOAIB SOOMRO

NADEEM AHMED SHAIKH

ZAHREERUDDIN BHUTTO

MRS. ZARINA BROHI

AHMED KHAN CHHUTTO

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2	<u>Major Head</u> Contingencies	Office Stationary/ General Items	1,000,000	12.	Ball Pen (Black)	500 Packets	Open Competitive Bidding	17-04-2021	27-05-2021	30-06-2021	
13.	Laces (large size) in bundle form each bundle consists upon 100 laces			20 Bundles							
14.	Pencil (Deer/ Dollar) or equivalent			30 Packets							
15.	Stapler Machine having capacity to staple 10 sheets minimum (Fine quality)			50 Nos.							
16.	Staples/ Stapler Pins (Dollar) Size 24 x6" each box containing 20 packets/ units			50 Boxes							
17.	Thread Ball (Cotton) (Fine quality)			100 Nos.							
18.	Calculator 14 digits (Casio/ Citizen)			20 Nos.							
19.	Photostat/ Plain Paper A4 size, 80 grams in ream form, each ream containing 500 sheets and each box containing 5 reams			200 Reams							
20.	Photostat/ Plain Paper size 8.5"x14", 80 grams in ream form, each ream containing 500 sheets and each box containing 5 reams			200 Reams							

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				Item #	Name of Item						Quantity
2.	Major Head Contingencies Minor Head Purchase of Office Stationary Items	Office Stationary/ General Items	1,000,000	21.	Computer Continue Paper A3 size (Fine quality).	05 Boxes	Open Competitive Bidding	17-04-2021	27-05-2021	30-06-2021	
				22.	Computer continue paper A-4 size (Fine quality).	05 Boxes.					
				23.	Plain Paper for resuit Ledger A3 size, 80 grams in ream form, each ream containing 500 sheets and each box containing 5 reams	50 Boxes					
				24.	Duplicating Paper, 50 to 60 grams, size 8 1/2" X 13 1/2" each ream contains 500 sheets milky, grain cutting (subject to Machine test)	1000 Reams					
				25.	Scissor (full size/ fine quality)	20 Nos.					
				26.	Dust Bin (Plastic body) Medium size (Fine quality)	50 Nos.					

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3.	Major Head Capital	Furniture & Fixture	1,500,000	27.	Steel Almiraah (as per sample)	04 Nos.	Open Competitive Bidding	17-04-2021	27-05-2021	30-06-2021	
				28.	Revolving Chair frame shesham wood (as per sample)	05 Chairs					
				29.	Computer Chair Revolving chair (as per sample)	16 Nos.					
				30.	Office Table for printer size 2½ X2½ X4 (as per sample)	01 No.					
				31.	Steel Rack size 8 X8 X1½", 18 gauge sheet (as per sample)	08 Nos.					
				32.	Computer Table (as per sample)	05 Nos.					

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				Item #	Name of Item						Quantity
4.	Major Head Co-Curricular activities Minor Head Purchase of Sports Material	Sports Material	600,000	33.	Hockey Ball (GT Original) (as per sample) or equivalent	24 Nos	Open Competitive Bidding	17-04-2021	27-05-2021	30-06-2021	
				34.	Knickers (as per sample)	200 Nos					
				35.	Socks (as per sample)	300 Pairs					
				36.	Sports T-Shirt Made with Stitch-able fine quality cloth. A Extra Large 100 Nos B Large 100 Nos C Medium 100 Nos (As per sample)	300 Nos					
				37.	Track Suit Printed & embossed name of BISE Larkano at back side. A Extra Large 150 Nos B Large 150 Nos (As per sample)	300 Nos					
		38.	Shields (as per sample)	100 Nos							
		39.	Cricket Ball (Top Spin) (as per sample)	240 Nos							

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5.	Major Head Capital Minor Head Purchase of Air conditioners, Electrical Works, Change of Cable and other Accessories/ Electric Appliances.	Air Conditioners	1,000,000	40.	Floor Standing Air Conditioners 2 Tons (Latest model)	02 Nos.	Open Competitive Bidding	17-04-2021	27-05-2021	30-06-2021	
				41.	Split Air Conditioners 1.5 Ton DC Inverter (Latest model)	05 Nos.					

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				Item #	Name of Item						Quantity
6.	Major Head Capital Minor Head Purchase of computers and other consumable accessories	COMPUTER \ COMPUTER ACCESSORIES	2,000,000	42.	Toner for Printer SP-8200dn (NRG) Genuine / Original	20 Bottles	Open Competitive Bidding	17-04-2021	27-05-2021	30-06-2021	
				43.	Toner Cartridge for HP Laser Jet Printer 2035 (05A) Genuine/ Original	50 Cartridges					
				44.	Toner Cartridge for HP Laser Jet Printer 9050dn (43X) Genuine/ original	06 Cartridges					
				45.	USB Flash Drive 32gb	10 Nos.					
				46.	Desktop Computer (Intel Core i7, 8th Generation)	07 Computers					
				47.	Toner for Printer SP-8400dn (NRG) Genuine/ Original	20 Bottles					
				48.	Dot Matrix Printer Epson Model LQ-2180 or equivalent	01 No.					
				49.	Black Ribbon for Dot Matrix Printer Epson Model LQ-2180	05 Ribbons					
				50.	UPS for Computer with 20 minutes backup	06 Nos.					

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				Item #	Name of Item						Quantity
6.	Major Head Capital Minor Head Purchase of computers and other consumable accessories	COMPUTER \ COMPUTER ACCESSORIES	2,000,000	51.	Mouse (wired) A4tech/ Dell / HP or equivalent	30 Nos.	Open Competitive Bidding	17-04-2021	27-05-2021	30-06-2021	
				52.	Multimedia Keyboard (wired) A4tech/ Dell/ HP or equivalent	30 Nos.					
				53.	Portable Hard Drive 2TB (Western Digital/ Seagate) or equivalent	02 Nos.					
				54.	HP Laser Jet Printer 402dn or latest model or equivalent	12 Nos.					
				55.	Toner Cartridge for HP Laser Printer 402dn (26A) Genuine/ Original	36 Cartridges					
				56.	Network Patch card (3 Meters) (Fine quality)	30 Nos.					
				57.	Biometric Face & Fingerprint Time attendance Machine (latest model)	05 Nos.					

MUHAMMAD SHOAIB SOOMRO
Assistant Secretary (Store)
BISE Larkano/
Secretary of the Committee

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BISE Sukkur/ Member

ZAHERRUDDIN BHUTTO
Deputy Controller of Exams
BISE Larkano/ Member

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